

BOB COOK

111-111-1111

Street Address | City, ST Zip Code

xxxxx@yahoo.com

CONSTRUCTION SUPERINTENDENT

Top-performing Project Manager with solid work ethic and extensive experience in residential, industrial, and commercial construction, remodeling and renovation, budget administration, and business development. Outstanding ability to communicate and collaborate effectively with owners, contractors and subcontractors, laborers, suppliers, and other team members associated with a project.

Excellent problem-solving and troubleshooting skills and impeccable attention to detail. Deliver all projects on time, within budget, and above client expectations. Thorough understanding of inspection methods and structural blueprints and dedication to quality craftsmanship, site safety, and customer satisfaction.

Expertise Includes:

- Project Management
- Quality Control
- Material Planning
- Leadership & Team Building
- Regulatory Compliance
- Inspection & Evaluation
- Client Relations
- Labor Management
- Contract Negotiation
- Bidding & Estimation

PROFESSIONAL EXPERIENCE

Owner: Company Name, City, ST 1997–Present

Founded and manage local residential and commercial general contractor. Supervise journeyman carpenter and function as subcontractor for Company Name on numerous government projects. Complete estimates and material take-offs based on blueprint examination, meet with clients to finalize pricing, develop schedule and budget, and oversee projects. Negotiate contracts and track labor costs. Work closely with project managers, contractors, and owners to guarantee satisfaction and on-time completion.

- Served as site superintendent for multiple projects with Company Name including:
 - US Forest Service Marshall, OR (2010), renovated building, restored weighted windows, repaired shutters, and installed new interior paneling and hardwood floor.
 - US Forest Service River Station, OR (2009); completed remediation of old building and rebuilt structure according to new specifications. Managed project from inception to conclusion, supervised subcontractors, and handled concrete, framing, roofing, and painting.
 - US Forest Service House Project, Blue Mt., OR (2009), managed team of 4–6, constructed modular building off site, and reassembled in forest; successfully coordinated logistics of moving crane within forest boundaries to install building according to specifications.
 - VA Rehabilitation Facility, White City, OR (2007); completed seismic upgrades for building interior and exterior, overseeing crew of 4–10.
- Managed upgrade of restrooms at Bradwin Viewpoint for US Forest Service as sole contractor; installed ramp and stainless steel handrails to comply with ADA requirements.

Lead Framer: Company Name | City, ST 1993–1997

Originally hired as general laborer/apprentice framer for residential contractor and promoted based on exemplary performance and demonstrated carpentry skills. Supervised crews of 3 on platform framing and hand cut roofing projects. Ensured quality craftsmanship and held full responsibility for site safety.

Additional experience as Door Assembler for Company Name

EDUCATION, CREDENTIALS & MILITARY EXPERIENCE

Coursework in Structural Engineering and Surveying, College Name, City, ST

OR General Contractors License (CCB)

Completed 30-hour OSHA safety training

Certified Forklift Operator

US Naval Mobile Construction Battalion 4

Attained E-4 rank; completed Steelworker A-School (graduated 2nd in class); Honorable Discharge